

**Moon Area High School
PTO Meeting Minutes
April 20, 2022**

The meeting was called to order at 9:03am by PTO Vice President, Christianne Gribben. There were 14 people in attendance via Zoom.

Welcome and Introductions:

Jessica Brown, President
Christianne Gribben, Vice President
Sharon Shoppell, Treasurer
Mary Dickey, Recording Secretary
Membership position currently open.

Old Business and Consent Agenda:

- Minutes of March 2, 2022
- Treasurer's Report
 - Beginning balance of \$10,215.91
 - No activity this month.
- Minutes and Treasurer's Reports accepted without change. Motion by Oksana Farabaugh. Second by Julie Sitko.

New Business:

- Officer Updates
 - Currently have 2 Board Members continuing with PTO for next school year.
 - Sharon Shoppell will stay on as Treasurer.
 - Jessica Brown is seeking to move into the Membership Chair position but will stay on as President until a replacement can be found.
 - There are 3 vacant seats to fill on the Executive Board.
 - President
 - Vice President
 - Secretary
 - Election moved to the first meeting in September as no nominations to fill Executive Board seats have been received to date.
 - If you know anyone who is a good fit, please reach out.
 - Email MAHSPTO1@gmail.com
- School Calendar 2022-2023
 - School calendar for next year has been posted to the web.
 - [https://www.moonarea.net/docs/district/calendar/masd%20calendar%202022-23%20\(approved%201-24-2022\).pdf?id=13528](https://www.moonarea.net/docs/district/calendar/masd%20calendar%202022-23%20(approved%201-24-2022).pdf?id=13528)

- Spring Events supported by PTO Volunteers
 - Volunteers needed for Honor's Night on May 5th in the evening.
 - Honor's Night is for seniors only and parents. Seniors receiving scholarships, military recognitions, and other awards are recognized at this event.
 - Will be held in the auditorium.
 - PTO will be sending out a sign-up genius asking for volunteers to help stuff awards packets prior to the event and a couple volunteers to man the table after the event with cookies and waters.
 - Volunteers needed for Honor's Breakfast on May 12th in the morning.
 - Honor's Breakfast is for underclassmen in grades 9-11 and takes place during 1st period in the cafeteria. Parents do not attend this event. Underclassman receiving award certificates or sport pins will receive them at this time.
 - PTO typically provides donuts and water for this event.
 - A sign-up genius will be sent asking for volunteers to sort students' items into packets, sort them alphabetically, and set them out for students to pick up during Honor's Breakfast in the next week or so. Volunteers will help direct students to the correct tables to pick up their packets as well.
 - Students with a 3.25 or higher GPA from Terms 1-3 will receive an invitation either to Honor's Night or Honor's Breakfast.
 - Honor's Nights invitations will be formal and mailed to homes.
 - Honor's Breakfast invitations will be issued like a "hall pass" to join the event during the school day.
 - The sign-up genius for both events will include any extra necessary information.
- MAEF 5K: Fundraising event for the Moon Area Education Foundation held at Tiger Stadium on May 13, 2022. Funds support MAHS student scholarships and MASD teacher grants. Register at www.moonaeef.org.
 - There is currently no t-shirt guarantee.
 - Due to supply chain issues t-shirts were ordered ahead of time. Extra were ordered but registrants may or may not receive a t-shirt.
 - Show mobile (mobile stage) will be set up for groups to perform by the stadium during the event.
 - Food trucks will be there.
 - MAEF 5K is a good community event.
- \$500 PTO Scholarship
 - Will be given at Honor's Night.
 - For seniors only.
 - Can be found in Naviance.
 - Scholarship is merit based with some extra questions and letters of recommendation required.

- Scholarship was started during COVID: PTO Parents were looking for a way to give back to graduating classes that weren't able to have any PTO events due to Covid. Decision was made to offer a \$500 scholarship to one senior graduating in Class of 2021 and one for Class of 2022 on behalf of the PTO.
- Administration of the scholarship is facilitated by the Moon Area Education Foundation as they have capabilities to receive the funds. MAEF also already have an application process in place. One application can be considered for all scholarships through MAEF.
- PTO is advised it will need to take action to continue this scholarship for future years as it was only set up for 2 years initially.
- Teacher Appreciation Week is the week of May 2nd.
 - Volunteers needed to provide donations.
 - Jessica looking into a couple of themes and food ideas.
 - While it is an appreciation week, teacher appreciation is a one-day event sometime during that week.
 - More information and sign-up genius to come.
- Other Traditions:
 - Peer to Peer
 - Wednesday, April 27th there will be an ice cream social for all students and a walk-a-thon at the end of the day. It is asked that a \$10 donation to Rachel's Closet is made (but not required) to participate in the walk-a-thon.
 - Rachel's Closet is a great resource.
 - Deb Baldigowski (dbaldigowski@moonarea.net) and Ryan O'Toole are in charge of Rachel's Closet and can speak to the specific types of donations currently needed.
 - Reality Fair
 - Reality Fair will not be taking place this year.
 - There is discussion of bringing current 8th graders to the high school, but nothing is set in stone as of yet.

Announcements: Upcoming Dates

- April 22: Mock Crash (Driver's Safety Program) (Rain date)
- April 27: How to Pay for a Post-Secondary Education (Grades 9-11)
- April 29: MAHS Junior/Senior Prom and After-Prom
 - Chaperones are set.
 - Entertainment is coordinated.
 - Entertainment and decorations committee have done an amazing job.
 - More info on Promenade to come but it begins at 4pm.
 - Photos will be taken.
 - After photos, walk across the stage and be announced.
 - Will then go to bus loading area and board buses.
 - Once buses are loaded, they will depart for the Sheraton.

- Prom will take place from 6-11pm.
 - After-Prom will be held during Prom this year. Will be activities right at the hotel.
- May 2-12: AP Exams
- May 5: Honors Night & Art Show
- May 7: SAT Testing
- May 11: Senior “Wear Your Future Day”
- May 13: Senior Obligations @9am/Cap & Gown Distribution
- May 13: Senior Large Group Class Picture
- May 13: Senior Carnival/Picnic
- May 13: MAEF Moonlit 5k
- May 16,18, & 19: Keystone Tests
- May 26, 27, 31 & June 1: Finals
- June 2: Class of 2022 Sunrise Breakfast
 - Senior parent sponsored event.
 - Senior parents wanted to get together and do something special for Seniors.
 - Seniors put this together themselves last year. Got together and watched the sun rise on the football field.
 - Senior parents want to add a nice breakfast this year after sunrise in the cafeteria.
 - Mr. Gallup on-board with this event as it’s the last day of school and seniors will go straight from breakfast to graduation practice.
 - Replaces Blast-Off
 - Planning meeting Wednesday, April 20 at 7:30pm in the LGI
 - Will need fundraising and donations.
 - Catering estimate from All the Best Catering between \$3-4,000.
 - This assumes all seniors (approximately 300) will attend as graduation practice is right after.
 - Estimates were sought elsewhere but were more expensive and will be discussed at tonight’s meeting.
 - Elaine Faber will provide post-meeting update to the PTO.
- June 2: Baccalaureate Service
- June 2: Last Day of School for all MASD students
- June 3: Graduation @ Moon Stadium at 7pm
 - Rain dates for graduation are June 4th @7pm and June 5th @1pm at Tiger Stadium.
 - Graduation will be held in the auditorium on June 5th if weather is still not good enough to hold it outside. There will be a limit of 2 tickets per student if held in the auditorium.
- June 4: SAT Testing
- June 11: ACT Testing
- September 7: Next PTO Meeting

Guidance Report: Julie Sitko, College and Career Counselor:

- First phase of scheduling for 2022-23 school year is complete.
- AP Testing begins the week of May 2nd.
 - Some AP tests will be administered off-campus because of a need for more space.
 - Yorktown Hall Ballroom across University Blvd will be used.
 - University Blvd will be shut down.
 - Students will report to school for attendance and then walk together to the testing site with Julie Sitko.
 - Government, Calculus, Language, and Physics AP tests will be administered at the off-campus location.
 - AP Euro test will be in the LGI room.
 - AP tests last between 3 and 4 hours depending on the length of the test.
- Keystones begin during the AP Testing time frame.
- Wednesday, April 27th @6:30pm there will be a Financial Aid Presentation. How to pay for a post-secondary education.
 - Ms. Amy Sawdey from PHEAA will lead an informational discussion on the financial aid process. Meeting link will be provided at the beginning of April.
 - Recommended for grades 9-11.
- May 11th is “Wear Your Future Day”
 - Classes will run on Schedule 2.
 - On Wednesday morning seniors wear what they will be doing after high school, ie. college t-shirt, appropriate military apparel, or a work shirt.
 - There will be a group photo in the gym and then students can hang out for a little bit.
 - Lasts about 20 minutes.
- Junior projects have been revamped a bit.
 - There are 4 different components:
 - Career Experience
 - Conduct a web quest and do research on a couple of careers and write about them.
 - Career Application Process
 - Fill out an application or write a resume.
 - Professional Writing
 - Write a cover letter.
 - Professional Interview
 - There will be virtual interviews conducted by teachers in TEAMS on May 17th.

Good of the Order:

- No suggestions by members that would benefit the PTO and its mission at this time.

The meeting was adjourned at 9:56am. Motion by Oksana Farabaugh. Second by Christianne Gribben.

Minutes submitted by Mary Dickey, Recording Secretary.